

## Building and Grounds Committee

(Via Zoom Videoconference and Highway Committee Room)

### MINUTES

Tuesday, March 7, 2023

1. **Call to Order**

Meeting was called to order by Backlund at 8:30 a.m.

2. **Roll Call**

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

Others Present: Ben Wehmeier, County Administrator

Others Present via ZOOM: Kim Gretz, Maas Bros Construction, Tim O'Donnell, Julia Goetzka, Ann Primley – M & M Office Interiors

3. **Certification of compliance with the Open Meetings Law**

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment**

No action taken.

6. **Communications**

- Wehmeier said that they are in the final Facilities Director interviews.

7. **Approval of the February 6, 2023 committee meeting minutes**

Draft minutes were provided for review.

Motion by Lindl/Roberts to approve the February 6, 2023 committee meeting minutes. Motion passed 5-0.

8. **Discussion and Possible Action on Courthouse/Sheriff Furniture Procurement and Process**

Wehmeier explained that M & M Furniture has been working with staff on furniture needs. They looked at our inventory to see if anything could be reused. Tim O'Donnell went over their furniture selection process. He talked about pricing, future availability, quality, and warranty. The furniture quote is locked in for 2 years. Ann shared floorplans and 3D image of the proposed furniture. No action taken.

9. **Update on courthouse/sheriff/jail project**

Photos of the project were shared and Gretz and Wehmeier gave an update. No action taken.

10. **Update on Capital Projects**

Gretz gave an update on the Capital Projects. No action taken.

11. **Financial Reports (YTD)**

- Central Services
- Management Information Systems

Financial reports were provided for review. No action taken.

12. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of March 7, 2023, Building and Grounds Committee meeting minutes
- b. Update on schedule for Courthouse/Sheriff/Jail Project
- c. Update on Capital Projects

Next meeting Tuesday, April 4, 2023 at 8:30 a.m. – Highway Committee Room.

13. **Adjourn**

Motion by Lindl/Braughler to adjourn at 10:11 a.m.